The following matrix is a tool to support teachers in mapping out tasks that align with surface, deep, and transfer expectations and ensure that students have an appropriate amount of reading, writing, talking, and performing. As you go through designing your project (see Activity 3.1), pencil in activities that you may have students engage in to meet success criteria. A sample task matrix is provided following the task matrix template.

(Continued)

TASK MATRIX TEMPLATE

SUCCESS CRITERIA			
	Surface *Requires a learner to understand single or multiple ideas or skills related to the core content or 21st century skills standards*	**Deep** *Requires a learner to relate single and multiple ideas or skills together to further understand core content or skills*	**Transfer** *Requires a learner to transfer his understanding and skills to situations outside of classroom context*
TASK TYPE			
Reading *Requires a learner to understand narrative and expository writing and convey meaning and inference*			
Writing *Requires a learner to convey understanding through a variety of written forms*			
Talking *Requires a learner to articulate understanding, give and receive feedback, and generate next steps with others*			
Other			